



09 JANUARY, 2022

CURRICULUM VITAE

Frank Kwame Appiah-Kubi
+233546121241 / +8613269051330

Curriculum Vitae

BASIC INFORMATION

Name: Appiah – Kubi Frank Kwame

Date of birth: 1987 - 07 - 25

Nationality: Ghana

Language Spoken: ENGLISH, Chinese, Twi,

Location: Beijing

Email: appiahflava@outlook.com / appiahflava@yahoo.com

Tel: +8613269051330 / +233546121251



PROFILE AND CAREER OBJECTIVES

PROFILE:

I am a very determined and practical person with the ability to learn new skills quickly. I enjoy working as part of a team yet equally eased working on my own initiatives. I take interest in Football as a hobby.

CAREER OBJECTIVE:

To actively pursue career within a reputable institution requiring challenging, strong analytical, team playing and organizational skills, enabling me to utilize my acquired skills to the achievement of the short and long-term goals of the institution through effective and efficient service deliver

EDUCATIONAL BACKGROUND

1. Beijing University of Technology - Beijing Institute of scientific and engineering computing.
 - Master of Science in Applied Mathematics (Optimization). 15 Sept, 2015 – 2 July 2018
Supervisor: Prof. Zhao XinYuan
2. Beijing University of Technology, Beijing China 15 Sept. 2014 – 26 June, 2015
 - Certificate: Preparatory Chinese Language, HSK Level 4 (汉语水平考试: 四级)
3. Kwame Nkrumah University of Science and Technology. 04 Sept. 2007 – 20 June 2011
 - Certificate: Bachelor of Science Degree in Mathematics with English Minor
 - (*Dissertation: Develop an Application for Quantitative Forecasting Models Using MS Excel VBA*)
4. St. John's Secondary School – Ghana 12 SEP 2002 – 21 JULY 2005

RELEVANT EXPERIENCE

1. Embassy of The Republic of Ghana, Beijing 01 July 2017 – Date
IT Personnel, Consular/Administrator Assistant
2. Assistant to Head of International Students Affairs, College of International Education(CIE), BJUT. 01 Mar. 2016–30 Dec 2017, Part time
3. Ayush Memorial Hospital - Kumasi 01 Oct. 2012- 20 AUG 2014. Part time
Position: Biostatistician and ICT Personnel.
4. KNUST Health Services- Kumasi 01 SEP 2012-20 AUG 2014, Voluntary Service
Position: Biostatistician
5. KNUST Health Services- Kumasi 12 OCT 2011- 31 AUG 2012, National Service
Position: Biostatistician

COMPUTER KNOWLEDGE

1. Programming: Visual Basic, C++, Microsoft Excel VBA, Microsoft Access VBA, Matlab, HTML Website Management, Basic Sql, Basic Python, Basic Php, Basic Django.
2. MS Office: Microsoft word, Excel, PowerPoint, Ms Access, Publisher etc.)
3. Analytical Software: MatLab, SPSS and Microsoft Excel, Zaitun Time Series etc.